

Decision Maker: Executive

Date: 18th May 2016

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **MATTERS ARISING FROM PREVIOUS MEETINGS**

Contact Officer: Keith Pringle, Democratic Services Officer
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Chief Officer: Director of Corporate Services

Ward: N/A

1. Reason for report

1.1 **Appendix A** updates Members on matters arising from previous meetings.

2. **RECOMMENDATION**

2.1 **The Executive is invited to consider progress on matters arising from previous meetings.**

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Executive Minutes

Corporate Policy

1. Policy Status: Existing Policy The Executive receives an update on matters arising from previous meetings at each meeting.
 2. BBB Priority: Excellent Council
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Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £335,590
 5. Source of funding: 2016/17 Revenue Budget
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Staff

1. Number of staff (current and additional): 8 posts (7.27fte)
 2. If from existing staff resources, number of staff hours: Monitoring the Executive's matters arising takes at most a few hours per meeting.
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Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of Executive Members
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

<u>Minute Number/Title</u>	<u>Executive Decision/Request</u>	<u>Update</u>	<u>Action by</u>	<u>Completion Date</u>
23rd March 2016				
378. Gateway Report Commissioning – Proposed Total Facilities Management Contract	(3) due diligence be undertaken with the outcome and assurances on staff issues being reported back to the Executive within two months	The aim is to report to the Executive meeting on 15 th June 2016.	Assistant Director, Leisure and Culture Assistant Director Transformation Head of Corporate Procurement	Please see opposite
384/1 Budget Monitoring 2015/16	(3) the forthcoming briefing meeting for Council Managers be noted and a report on measures to prevent a similar liability for the Council be presented to the Executive for reassurance	The briefing meeting with Council Managers was held on 7 th April 2016.	Director of Human Resources/ Head of Pay and Reward	Please see opposite
389/1 Site G: Revised Development Boundary and Procurement	(3) quarterly updating reports be submitted to the Executive; and (4) officers report back outcome details of the tender exercise for Executive approval.	Update/ quarterly report intended for September 2016.	Director of Regeneration and Transformation/ Head of Renewal	Please see opposite
390/1 Extension to Agency Contract	(2) a further report be presented to Members in due course exploring possible service options for the future.	A Gateway report exploring options will be going to the Executive on 7 th September 2016.	Director of Human Resources/ Head of HR Strategy & Education	Please see opposite